

Robin Hood School PTA Meeting

The Community Room

Friday 12 October 2018 – 9am

<p>Present: Mrs J Smith – Deputy Head Jess Comer – PTA Chair SJ Burnett – Quarter Master Sophie O’Shea – Publicity Officer Jo Hoss-Webster – Secretary (minutes) Jana Andrejkova Carley Williams Layla Ruth Rocco-Brown Kristina Karen Gray – Treasurer (<i>new</i>)</p>	<p>Apologies: Marsha Elisha Leila A</p>	
<p>1. Welcome JC welcomed everyone. JC outlined the aims of the PTA to not only raise funds but to create a community within the school for parents and the local area to meet and make friends. Went round the table to introduce ourselves.</p>		
<p>2. Treasurer Karen Gray volunteered for the Treasurer’s role which was nominated, seconded and agreed on.</p>		ALL
<p>3. Ideas for a Parents Event JC asked the group to have a think about ideas for a Parents Event that could be held in Feb/March 2019. i.e. Mother’s Day Pamper, Cheese & Wine etc. Mrs Smith mentioned a Quiz night with fish and chips was held previously was successful. Anyone interested in heading up please let JC know.</p>		ALL
<p>4. Halloween Disco - 1st November 2018: Set up 3-4pm KS1 disco 4pm-5pm KS2 disco 5.15pm – 6.30pm Mr Boulton and Mrs Smith will be on site for the entire event.</p>		
<p><u>Tickets</u> – Sophie O will get wording with times etc to office staff so they can start selling tickets. Tickets are £3 per child and £5 per family.</p>		SO
<p><u>Refreshments</u> will be served in Year 1 classroom and Layla organizing squash and snacks. This year we will offer a packet of sweets and satsumas. Asda are selling the halal version. JC to purchase.</p>		L
<p><u>Music</u> – JHW & husband will put together 2 playlists on computer and DJ. JHW will ask nursery staff for some KS1 music suggestions and Miss Stewart for KS2 suggestions.</p>		JHW

<p><u>Video Dance Moves</u> – this was very popular last year so will look for another. Mrs Smith suggested the ‘Five A Day’ which has a Thriller dance video on it that the KS1 currently use.</p>	<p>??</p>
<p><u>Prizes</u> – we will need one prize per class for games and one prize per class for Best Costume. 6 years x 2 = 12 Prizes. SJ check the cupboard as there are still some from last year and JHW bought some items in the ASDA post-Halloween sale.</p>	<p>SJ</p>
<p><u>Games</u> – Mrs Smith will organise and run with helpers.</p>	<p>MrsS</p>
<p><u>Helpers List</u> – JHW will put together a list with names and time slots on which we will keep adding to as helpers volunteer.</p>	<p>JHW</p>
<p>5. Christmas Fair – Friday 7 December 2018 Access to the hall for set up – 1.15pm Fair open from 3.15pm to 5pm Raffles called at 4.45pm</p>	
<p><u>Estate Agents boards</u> – Mrs Smith has booked the boards with Carringtons and will confirm correct timing.</p>	<p>MrsS</p>
<p><u>Cash raffle tickets</u> – agreed the same cash prizes as last year and tickets will be ordered by Karen Gray. Group agreed to get more signage up in the run up to the fair encouraging parents to sell more and collect more tickets from the office. Make use of the noticeboard out the front.</p>	<p>KG</p>
<p><u>General Raffle</u> – JC will contact our regular prize suppliers but asked that everyone look for raffle prizes – Layla can get an Eyelash extension voucher.</p>	<p>ALL Ruth</p>
<p><u>Santa</u> – Ruth will contact last year’s Santa (John) and ask him to come again.</p>	
<p><u>Santa’s Grotto</u> – needs a complete overhaul. The grotto will move to the corridor by Mr Boulton’s office to free up space in reception. Jana & Kristina will lead a group on decorating Grotto and hall it to make it more of an experience. The entry fee will include a present from Santa but not a photo but parents are welcome to take their own photos (as long as the elves are not in the photo due to privacy). Mrs Smith to find some Year 6 elves.</p>	<p>JAK MrsS</p>
<p>6. Bags The tea towels are not selling as well anymore so looking for new ideas. Groups settled on jute bags as ‘Bag 4 Life’ are very popular. SJ will research costs and amounts required for an order.</p>	<p>SJ</p>
<p>7. Shoe Box for Christmas Charity Jana presented the Shoe Box Charity idea as a school event. The Rotary Shoebox Charity ‘sells’ shoe box sized boxes at £2 each to the school. The children take one (or more) home and fill it with items that another child in need would like and returns the box to school by mid-November. The charity then</p>	

<p>collect and distribute the boxes in time for Christmas and the cost for this is included in the £2. Any unused boxes can be returned for a refund.</p> <p>PTA agreed to purchase 200 boxes from PTA funds. Mrs Smith will do an assembly to the kids on 2 November 2018 about the shoe boxes and show them items that would be suitable to put in etc. The PTA will hand out the boxes to the kids with a letter explaining to the parents that they need to return it by 16 November 2018.</p> <p>If anyone doesn't want to take part, we could encourage them to donate just £2 to cover the box cost?</p>	<p>JA MrsS ALL</p>
<p>8. Dates for the diary</p> <p><i>Social/Pre-Planning meeting for the Xmas Fair</i> – Don Emilio's Restaurant on Vale Parade on Friday 2 November 2018 at 8pm. You don't have to eat and they do serve tea/coffee etc.</p> <p><i>PTA Meeting Christmas Planning</i> – Friday 16 November 2018 at 9am in the Community Room. This is the same day as the Bring a Sweetie Jar/Mufti so expect to be sticking tickets on while we talk!</p> <p><i>Summer Fair</i> – there is no clash with the Church Fair so the date is set as Saturday 22 June 2019 11am-3pm.</p>	<p>ALL</p>