

PTA MEETING

**Robin Hood Primary School – Community Room
Friday 3 May 2019 - 9am**

Present: Jess Comer, SJ, Mrs Smith, Layla Mitchell, Jo H-W

Apologies: Jana, Sophie O' Shea, Marsha and Carlie

	Action
<p>JC opened the meeting with welcome and agenda.</p> <p>Expenditure requests:</p> <ul style="list-style-type: none"> a) School purchased 150 new adult size chairs to replace the mixed bag of current seats (some of which are damaged). Chair can be linked for safety purposes..Can be used in assemblies, performances, PTA events etc. Total: £2775.00 b) Nursery requested 30 x cotton baseball style hats for kids to use in summer for sun protection. Total: 66.90 c) Year 5 teacher Mr Jones requested a new bookcase to replace the old, broken one. Total: £285.59 d) School requested two large gazebos to be used as sun protection in the playgrounds. Total: £1000 e) Nursery requested a new woodwork bench, tools and wood offcuts for DT skill building. Total: £219.49. <p>All 5 requests were authorised by the group and signed by JC. £4356.98 total and JHW will pass forms to Treasurer to sign the cheques.</p> <p>Summer Fair 2019 – 22 June 2019</p> <p>Entertainment in arena. JC has planned a full set of entertainment this year. A performance by the Don Ray Academy of Drama, a Choir performance and a drumming group from Kingston University. Mark Callis will MC the event.</p> <p>The Bird of Prey group is booked from 11-2pm for £200 which includes a display,. This would be an non-chargeable function but would draw in people. The meeting agreed it would be very difficult to charge for photos etc.</p> <p>Bouncy Castle – only made £18 last year but still took in the region of £300 so if we can get the hire costs down, it would be worth doing. JC found an all age bouncy castle £100 and an assault course for £180. Layla found a friend who runs a company who offer a small (for little kids) and a medium bouncy castle for older kids and an inflatable Nerf gun alley for approx. £175, Group agreed to book Layla's option as it provides variety and less chance of injuries.</p> <p>The Choir will require a £20 fee and the Drumming Group will perform for free.</p> <p>Raffle – no cash raffle this year, only prizes. Chessington Garden Centre and Hobbledown have donated so far so we need to push for prizes! JS suggested an e-mail out from PTA to parents asking for donations. Sigange on gates with requests.</p> <p>Mrs Smith will contact Rokeby School to see if their PTA can help with donations.</p> <p>Jess produced list of Summer Fair stall list which we added and removed stalls per agreed on the income list. Ie Lemonade stall is replaced with a Pimms Bar and not selling lager/wine this year.</p>	<p>KG</p> <p>LM</p> <p>ALL</p> <p>JS</p> <p>ALL</p>

<p>Bottle Tombola .JS suggested a bottle shaped poster to hang on the gates to attract interest. Collection day: Friday 14 June 2019</p>	<p>SOS</p>
<p>Jam Jar – last years heatwave made the contents melt and ended up a mess. This years we will ask for jars filled with (pref) boiled sweets, toys and craft items. Collection day: Collection date: Friday 24 May 2019. Again, poster jam jar shaped with details on the label?</p>	<p>SOS</p>
<p>Stalls and volunteers: JS stands outside and gets volunteers using a clipboard. JS suggested putting a large sign up sheet on the A board and JS will do announcements to get volunteers. Move board between Juniors and Infants gate. SJ: offer shifts ie set up, running and break down.JHW - breakdown did not take as long as thought last year so concentrate on helpers for set up and running.</p>	<p>JC/JS/JHW</p>
<p>Christmas Fair Date set as Friday 6 December 2019 and timings 3.15pm to 5pm.</p>	<p>ALL</p>
<p>Ice Cream – the new fridge has arrived. School staff are happy to man the ice cream stall every Monday to Thursday with PTA running on Fridays during warm weather. School will buy stock and claim back from PTA. All money made will go into a general class fund and then split amongst the classes similar to the way the cake sale money does. Mr B will do an assembly to explain to kids and not to badger parents everyday.</p>	<p>ALL</p>
<p><i>Mrs Smith left meeting to go back to class</i></p>	
<p>Year 6 Leavers Party – Marsha has spoken to Mr Ashford who is putting together a proposal for the PTA shortly.</p>	
<p>End of Year PTA AGM will be on Friday 12 July 2019 in school.</p>	<p>ALL</p>
<p>PTA Social Party pencilled in for Thursday 18 July 2019 in local area.</p>	<p>ALL</p>
<p>AOB</p>	
<p>Cake Sales in 2018/19 ?</p>	
<p>Next meeting – Friday 2019 9am</p>	